

Title IX:

Investigation Training/ Best Practices Seminar

DATE: Tuesday, February 28, 2012

TIME: 8:00 a.m. registration
8:30 a.m. to 12:30 p.m. program

PLACE: Auditorium, La Maison
[Assumption College](#)
500 Salisbury Street, Worcester MA 01609

WHAT: **Attorney Christine Collins**, a partner at Bowditch & Dewey, will be the trainer. Topics to be covered include:

- Initiating a complaint
- Informal vs. formal complaint
- Informal/formal investigation
- Investigation outline
- Witness interviews
- Gathering evidence
- Findings
- Presentation of findings
- Accepting/rejecting findings in part or whole
- Actions after findings
- Conduct sanctions or remedies
- Notice to accused
- Title IX Coordinator's oversight of investigation



COST: \$125 per person from Consortium member institution
\$175 per person from non-member institution
Continental breakfast included.

Seating limited to 40. Act now. If the seating limit has been reached, you will be placed on a waiting list and notified. Your card will not be charged.

REGISTRATION: [RSVP online](#) by Tuesday, February 14, 2012. Payment is by **PayPal**; have credit card in hand before going to registration site.

FOR MORE INFORMATION: Call or write to Marisa Dionis at 508.754.6829, ext. 3023 or mdionis@cowc.org.

